



# Windsor Park CE Middle School

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Springfield Road, Uttoxeter, Staffordshire, ST14 7JX

Executive Headteacher: Mrs A Grattage

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11 March 2026

Dear Parents and Carers,

As part of our ongoing careers education programme, I am writing to inform you that all Year 7 pupils will be completing a Future Skills Questionnaire next week during school time.

The questionnaire is designed to help pupils begin reflecting on their personal strengths, interests, aptitudes and emerging skills. It encourages them to consider how these attributes may link to future study pathways and the world of work. At this stage, the focus is very much on developing self-awareness and broadening horizons, rather than narrowing choices.

Early careers education is an important component of our curriculum. Research consistently demonstrates that helping young people to recognise their strengths and understand the skills valued in modern employment improves motivation, engagement and long-term aspiration. Introducing structured reflection in Year 7 ensures that pupils begin Key Stage 3 with a clear understanding of how their learning connects to future opportunities.

The information gathered will be used in the following ways:

To support pupils in identifying personal development targets linked to key employability skills, such as teamwork, communication and problem-solving.

To inform future careers education sessions and ensure they are responsive to cohort interests and needs.

To provide pastoral and academic staff with a broader understanding of pupils' aspirations and self-perceptions.

Individual responses will be treated sensitively and used internally to support guidance and curriculum planning. The questionnaire is not a test and there are no right or wrong answers.



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If you have any questions about this aspect of our careers provision, please do not hesitate to contact the school.

Yours sincerely

*A. Grattage*

Mrs A Grattage  
Executive Headteacher