



# Windsor Park CE Middle School

Springfield Road, Uttoxeter, Staffordshire, ST14 7JX

Executive Headteacher: Mrs A Grattage

Telephone: 01889 56 33 65

E-mail: [office@wpms.i2e.org.uk](mailto:office@wpms.i2e.org.uk)

Website: [www.windsorpark.staffs.sch.uk](http://www.windsorpark.staffs.sch.uk)

2025-2026

Dear Parents/Carers

## Peripatetic Instrumental Tuition – Staffordshire Performing Arts

We are delighted to inform you that Entrust Music Services will be providing instrument and vocal lessons at Windsor Park. Set out below are details of the instrumental teaching scheme at Windsor Park CE Middle School starting in January 2026.

- Children are taught in groups of two pupils per twenty minutes
- Lessons are taught on a rota system to minimise students missing too much work in one subject (core subjects will be avoided where possible)
- We currently have availability for the following instruments:

Woodwind:	Saxophone, Clarinet and flute
Strings:	Violin, Ukulele and Guitar (Guitar - beginners only)
Other:	Drums, Piano and Vocal

We hope to extend our offer when more music teachers become available to teach woodwind and brass instruments.

- Most instruments are available to hire at no charge from the county but more popular instruments such as keyboard and drums may need to be purchased prior to commencing lessons
- Financial support may be available for those children in receipt of Pupil Premium – conditions will apply
- Students may only learn **one** instrument during school time, so as not to impact on their other lessons.
- Due to the large number of children taking music lessons in school, we expect pupils to check their lesson times and take responsibility for attending. We will offer younger pupils support with this where possible.
- Please encourage your child to practise their instrument at home regularly in order to maximise the amount of progress they make. We recommend at least three/four times per week for fifteen minutes for beginners. This will increase as pupils tackle more challenging music.

The price for lessons will be: £93 per term.

The payment schedule is as follows:

<b>JANUARY</b>	£139.50 (£93 for a term's lessons plus £46.50 deposit) <b>DUE BY 12.12.2025</b> via Arbor
<b>APRIL</b>	£46.50 (£93 for a term's lessons minus refund of £46.50 deposit) FEES <b>DUE 13.03.2026</b> via Arbor



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Please note that at least half a term's written notice to Mrs Evans via email [t.evans@i2e.org.uk](mailto:t.evans@i2e.org.uk) if your child no longer requires lessons. Providing **half a term's** notice is given, a £46.50 deposit will be returned if your child wishes to cease lessons during the school year. ALL fees are payable through your Arbor account.

This represents excellent value for money for the quality of lessons the students receive. If your child wishes to commence lessons, please email the attached documents to Mrs Whitehall via email [r.whitehall@i2e.org.uk](mailto:r.whitehall@i2e.org.uk). Once we have received the completed forms, Arbor Pay will be updated with the required fees. Please note: your child **will not** be able to start lessons until payment has been received.

If you have any queries regarding the lessons or purchasing an instrument, do not hesitate to contact our school office.

Yours sincerely,



**Mrs A Grattage**  
**Executive Headteacher**



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## Windsor Park CE Middle School Instrumental/Vocal Tuition

**To: Mr R Whitehall**

I have read the relevant information regarding instrumental tuition and would like my child to be included in the instrumental tuition scheme at the earliest opportunity, this will be subject to availability of instrumental teaching staff.

**Please indicate choice of instrument/Vocal .....**

Signed ..... Date .....

Parent/Carer of .....Year Group .....  
(Person with Parental Responsibility)



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## Windsor Park CE Middle School Instrumental/Vocal Tuition

### Terms & Conditions

- Music fees are payable termly, in advance of each term via Arbor.
- If your child wishes to cease lessons, then the school will require at least half a term's written notice. Please send this addressed to Mrs Whitehall. On receipt of this notice, £46.50 will be refunded to your Arbor account. No refund will be given for insufficient/no notice.
- If payment is not made within the required period, the school has the right to withdraw your child from the music lessons.

Please sign these terms and conditions below and return to:  
**Mrs T Evans, School Business Manager**

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### I accept the terms & conditions for music tuition fees

Signed ..... Date .....

Parent/Carer of ..... Year Group .....  
(Person with parental Responsibility)

