



Windsor Park CE Middle School

Headteacher: Mrs L Wilbraham-Jones, NPQH
Telephone: 01889 563365
E.mail: office@windsorpark.staffs.sch.uk
Website: www.windsorpark.staffs.sch.uk

Windsor Park CE Middle School
Springfield Road
Uttoxeter
Staffordshire, ST14 7JX

A superb opportunity has become available at this very popular middle school, Ofsted rating "Good to Outstanding" for a

Caretaker

Site Health & Safety Supervisor

Required as soon as is possible
30 hours per week – 52.14 weeks per year including weekend hours
Grade 5: £23,893 - £25,119 FTE (£19,380 - £20,367 actual salary)

Due to our current post holder retiring, we are looking for a professional, reliable and self-motivated person with a "can do" attitude to provide effective caretaking support for our site. Working under the direction of the Headteacher, the Caretaker will cover day to day janitorial tasks and maintenance within our school premises and Grounds.

Responsibilities cover general site management duties including statutory and compliance activities, proactive and reactive work, opening and closing the premises for the school day and lettings, alongside opening the school during school holidays, general maintenance and repairs, waste management, and health and safety checks.

Duties will also include ensuring a high standard of cleanliness and security is maintained to support and safeguard the welfare of all persons using the school premises.

Hours worked will be between the core time of 7.00am and 8.30pm, alongside weekend openings for lettings, dependent upon the needs of the school. Flexibility will occasionally be required in the event of evening activities for example Parent Evenings', concerts and evening events.

Windsor Park Middle School is a popular 9-13 middle school. Our school is a place of endeavour, teamwork, friendship and laughter with the vision statement 'Learning for Life' at the heart of everything we do.

At this supportive school, you will be joining a committed team. The school offers a proactive CPD programme, as well as numerous opportunities to work collaboratively with other schools within our multi-academy trust. If you believe you have the drive and focus to join us, then we welcome your application.



Application forms and full details are available to download from the school website and should be returned to Mrs C Flunder, cflunder@windsorpark.staffs.sch.uk or by post to the above address.

Closing Date: 09:00 Monday 7th May 2024

Interviews will be held on: W/C 13th May 2024

“This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.” This position is subject to a criminal record check from the Disclosure & Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form.

