



# Windsor Park CE Middle School

Headteacher: Mrs L Wilbraham-Jones, NPQH  
Telephone: 01889 563365  
E.mail: [office@windsorpark.staffs.sch.uk](mailto:office@windsorpark.staffs.sch.uk)  
Website: [www.windsorpark.staffs.sch.uk](http://www.windsorpark.staffs.sch.uk)

Windsor Park CE Middle School  
Springfield Road  
Uttoxeter  
Staffordshire, ST14 7JX

27 November 2023

Dear Parents/Carers

We have had a couple of instances in school recently where pupils have used mobile phones to contact parents during the school day asking to be collected due to feeling ill.

We would like to remind all pupils and parents that this is against our school policy as it may create safeguarding concerns.

Any pupil who feels unwell should speak to a member of staff and parents will be contacted as necessary via the office.

Yours sincerely

Mrs Bailey  
Deputy Headteacher



